The Office of the Consul General

The Embassy of Japan in the Philippines

2627 Roxas Boulevard

Pasay City, Metro Manila 1300

Re: Explanation Letter for no ITR

May 7, 2019

Dear Sir/Madam,

Good day to you!

This is Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, with passport number \_\_\_\_\_\_\_\_\_\_\_\_\_. I am writing this letter in regards to our family’s visa application to Japan. I will be traveling with my parents, Mrs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and Mr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, with passport numbers \_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_ respectively. This Japan trip is a gift from my parents.

Part of the tourist visa application is to show an Income Tax Return (ITR), which unfortunately I do not possess. Hence, I am writing this letter. The reason why I do not have an ITR is because I have been unemployed for a couple of years and has been working with my parents’ company as freelance only.

I have traveled to US, Australia, China already for the past 5 years – and mostly also together with my parents. Touring Japan has been my family’s dream destination. I am really hoping that you would grant my request for a tourist visa. Hoping for your kind consideration and positive response.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_